

## Internal Network Rules of the German Network of the Anna Lindh Foundation



### The German Network referred to hereinafter as National Network or the Network

#### I. NATIONAL NETWORK MISSION

1. The National network will contribute to the development of the Foundation's priorities and programs, sharing the visions among other National Networks and with the ALF Headquarters;
2. The National network promotes the Euro-Mediterranean Partnership at the national and international level;
3. The Network promotes common activities at the national level among Network members, in line with the objectives of the Networks Engagement Scheme (NES).
4. The network includes public institutions, NGOs, welfare associations, political and cultural organisations, theatres, foundations and media. The German Network of the ALF has set itself the objective of focusing its activities on enabling intercultural encounters of people across the region and increasing the visibility of topics that matter to citizens of the region, with a special focus on cultural activities. In cooperation with the secretariat of the ALF, the network works on culturally and politically relevant topics concerning the intercultural dialogue across the Euro-Mediterranean region to increase the visibility of the Euro-Mediterranean topics in the public debate.
5. The Head of Network is appointed by the German Federal Government; the Goethe-Institut e.V. has been chosen by the German Federal Government to act as Head of the German Network ; the Head of Network assures regular contact between the German network and its members and the German Federal Government as well as between the German network and its members and the President, the Executive Director and the Secretariat of the Anna Lindh Foundation; the Head of Network acts as central clearing point for financial matters and engages for financial support for the network by the Anna Lindh Foundation and the Federal Foreign Office
6. The Head of Network supervises common network activities and encourages further activities aiming at fostering communication and exchange between network members in Germany and with other national networks; the Head of Network represents the German network at meetings of the Heads of Networks, he/she can also invite other representatives of the German network to attend those meetings. The Annual network meeting acts as consulting panel for content related programming decisions for the national network's activities.

#### II. THE HEAD OF NETWORK

1. Acts as national coordinator of the German national network.
2. Acts as the official national representative of the Foundation in the country;

3. Promotes the Foundation's image as Euro-Mediterranean institution established for strengthening the regional dimension of the Euro-Mediterranean Partnership – Union for the Mediterranean in social, cultural and human affairs (the Third Chapter of the Barcelona Declaration).
4. Manages Network membership; identifies potential active actors of the civil society in the country, who can join the network;
5. Contributes to the development of the ALF programs. In this exercise, the Head will take into consideration the interests of its national network;
6. Supports and supervises training and capacity building for the national network;
7. Acts as a public relations agent, producing information material for dissemination, and contributing to the ALF Website and ALF Network News;
8. Informs network members on the announcement of calls for proposals, co-organization of events, modalities and procedures on how to apply;
9. Facilitates the search for project partners for the members of the network. In the development of partnerships with foreign partners, the Head of Network could pay particular attention to members having organizational or other kind of difficulties in taking part in the ALF activities;
10. Assists the members of the network or other international partners in project development and project financial management;
11. Encourages applications for project funding of the network;
12. Participates in the annual meeting of the ALF Heads of network. Regular consultations with the members of the network during the year ensure that the topics and issues of the network are well presented at the annual meeting.
13. Coordinates with the ALF headquarters on a regular basis.
14. Identifies potential active actors of the civil society in the country, who can join the network

### III. NATIONAL NETWORK MEMBERSHIP

1. The German National Network is independent and autonomous;
2. The German National Network is a permanent structure, part of the Anna Lindh Foundation Network that is acting in the frame of the Euro-Mediterranean Partnership;
3. The Network is open to institutions, organizations and other partners who are a legal entity according to German law, adhere to the principles and the mission of the Anna Lindh Foundation as defined in art. II.1 of the [ALF Statutes](#), and which work and institutional ethics are based on democratic, pluralistic, and multilateral values. This can be as well expressed through a very distinct CSR (cooperate social responsibility) policy.

Individual members are not eligible for membership, first and foremost, the Network represents civil society's actors.

4. Its members could belong, as a rule, to the following categories: NGOs; Public institutions, including local and regional authorities; public and private "not for profit" Foundations; other "for profit" partners promoting "not for profit" activities and corporate social responsibility policies;

5. The National Network reflects the diversity of its own civil society and is invited to associate partners involved in the ALF thematic fields as defined below:

International/Cultural relations, Heritage, Religion, University and research institutes, Human Rights, Democracy and Community Development, Arts, Youth, Education, Gender, Environment/Sustainable Development, Media;

6. The Head of Network retain the right of rejection of membership applications as well as of exclusion of existing members, when the concerned organizations do not comply with the mission of the Anna Lindh Foundation;

7. To join the network, [the membership form](#) needs to be filled online.

8. The Network can be considered valid if it includes at least 5 members;

9. The Head of Network is entitled to provisionally limit the maximal size of the Network in order to consolidate it and improve its performance.

#### IV. RIGHTS AND RESPONSIBILITIES OF GRASSROOT MEMBERS

- Participate actively in network meetings to make joint decisions about Network activities
- Receive news of the national and international ALF networks
- Communicating activities to be distribute among the network by the coordination team if desired/applicable
- Update the HoN on any changes related to the organization's data (contacts, address, contact persons, etc.)
- To be given priority whenever considering attendees to training, capacity building activities or other activities arranged or facilitated by the Network or the Foundation
- Exchange experiences and opinions and fostering cooperation with other Network Members
- Have the opportunity to participate in the ALF call for proposals, trainings, seminars, conferences, programmes etc. organized by the national coordinators or by the ALF headquarter (according to availability of free places / accepted numbers of participants)
- Response to the coordination on e-mails when a feedback is requested
- Promoting the Anna Lindh Foundation and the national network by using the ALF logo; this is obligatory if the event is hosted by the ALF